Please note the new requirements regarding VDA 6.3:2023

Application for admission to the Examination for VDA 6.3 certified process auditors

Preliminary remarks

Please submit the following documents to this application:

- a copy of your certificate of qualification or booking confirmation of the training "VDA 6.3:2023 – Process Auditor – Qualification"
- proof of completion of a three-day auditor qualification course based on DIN EN ISO 19011 (e.g., VDA Auditor)
- proof of knowledge of the Automotive Core Tools
- proof of a least five years of full-time professional experience at the production company, at least two years in quality management (personal data sheet). Company apprenticeships can be considered for candidates with three years or more of professional experience

Company apprenticeships are counted toward the candidate's professional experience at a rate of 50%, and only for candidates who have completed a dual course of apprenticeship/study in a technical profession at the production company.

Company internships, time as a student trainee, etc. during the course of academic Bachelor's or Master's study programs cannot be counted toward a candidate's professional experience.

All documents shall be submitted in English or national language via .pdf.

As soon as the candidate is admitted to the examination, a confirmation will be sent.
Please do not make any travel arrangements before having received your confirmation.

The complete application shall be submitted by post or by e-mail to your training's office.

Postal address: **e-mail:**

Application for admission for certified process auditors VDA 6.3

Applicant´s Information:

Title, first name:	
Last name:	
Date of birth (DD.MM.YYYY):	

Applicant´s currently company address:

Company name:	
Department:	
Street:	
Zip Code:	
City:	
State:	
Country:	
Telephone:	
E-Mail:	

Date of examination

Training places are assigned only and directly after a positive approval of the application. Information on dates can be found on our website at:

[insert website of licence partner].

Please indicate below the dates of your choice. If possible, we will assign you accordingly. However, you are not entitled to it.

1st choice:	
2nd choice:	
3rd choice:	

Please cross applicable box, enclose proofs and sign the application!

1. Proof of training VDA 6.3

☐ Copy of certificate of qualification of the training "VDA 6.3:2023 – Process Auditor – Qualification" (ID 381)

2. Qualification requirements

☐ Proof of 3-day auditor qualification based on DIN EN ISO 19011 (course duration in total at least 3 days)

and

☐ Proof of knowledge of the Automotive Core Tools

The training "Automotive Core Tools for System and Process Auditors" (ID 417 starting from 2019) and the VDA qualification "Automotive Core Tools (ACT) for Quality Management in the Automotive Industry" (ID 415 starting from 2022) are recognized.

Alternatively, evidence of participation in a minimum two-day training about Automotive Core Tools by another training provider as well as passing of the Automotive Core Tools online quiz is required. If the quiz is not passed, the course "Automotive Core Tools for System and Process Auditors" (ID 417) must be completed.

3. Working experience

☐ Proof of at least five (5) years industrial experience including at least two (2) years in quality management.

Herewith I confirm that the statements made in this application and in the documents submitted are true:

Date and signature of applicant: _____

To be filled in by the training organisation:

The applicant is admitted:	☐ Yes	☐ No
The following missing or incomplete documents must be submitted as quickly as possible:		
Date:	Application checked by: Signature:	